



Peel Common Junior School

Risk assessment for procedures for Covid 19

March 2022

Updated Risk assessment for term commencing 1st March 2022

All breaches to this risk assessment are to be noted as Near Misses and reported to Zoë Dudley, Headteacher.

This risk assessment to be monitored regularly by the Headteacher and the Governors.

General Guidance

Original risk assessments must be kept for a period of 7 years. On completion a signed hard copy should be printed off and placed in your local/site health and safety folder.

RISK What are the hazards?	What are you already doing (existing Control Measures)?	Who might be harmed and how?	Do you need to do anything else to manage this risk (Additional Control Measures)?	Action by whom?	Action by when?	Done
Access to school allows virus to spread	Require all persons to wash or sanitise their hands before entering or leaving the site. Twice daily clean entry systems that require contact e.g. code entry systems.	Children Staff Visitors Workmen and women		Office staff		

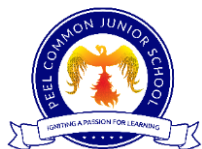


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Clinically vulnerable staff/pregnant women and children at risk of contracting the virus	Individual risk assessments created for all clinically vulnerable members of staff/children and pregnant women. Pregnant women to observe advice of midwives and NHS updates. Measures to include good hand and respiratory hygiene, keeping 2m distance, wearing a face mask whenever possible.	CEV members of staff and children,	Ensure that CEV member of staff/child keeps HT and SLT up to date with changes to health. Pregnant women to update risk assessment after 28weeks.	HT	Sept 21	
Children and Staff at Breakfast club contracting Covid	Good hand hygiene modelled and practised by all staff. Children all encouraged to wash hands and use hand sanitised regularly.	Children Staff		Staff		
Poor ventilation	Classrooms and offices to be kept well-ventilated. Windows and doors open where possible without breaching security and with regards to the weather. If weather is cold, windows and main classroom door to be left open so that air can circulate. Outside doors to be opened at playtime and lunchtime to allow an exchange of air.	Children Staff Visitors Workmen and women	CO2 monitors to be used to identify when more ventilation is needed. Air purifier in place in HSLW room			



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Poor hygiene in classrooms enables spread of the virus.	<p>Children will have own equipment kept in their trays. Classrooms to have allocated equipment .</p> <p>Each classroom to have own cleaning kit: anti-bacterial spray, cloth and gloves to be used as and when necessary.</p> <p>Water bottles to be brought from home and filled when necessary, no sharing.</p> <p>Laptop trolleys to be wiped down after use. Children to wash hands before and after use of laptops.</p> <p>Personal care for pupils Where personal care routinely already involves PPE then this should continue to be the case, no additional measures are required.</p> <p>Use of hand sanitiser To be effective on viruses hand sanitiser must be a minimum of 60% alcohol. When used, hand sanitiser should be allowed to dry or evaporate before touching your face, nose or eyes or other surfaces. Do not use near heat sources. Note: it is preferable to use soap and water before resorting to hand sanitizer. Hand sanitiser must be stored in accordance with the manufacturer's instructions Use of hand sanitiser by pupils must be supervised A COSHH assessment should be undertaken and all staff to be made aware of the appropriate use, storage and risks of the hand sanitiser provided by school.</p>	Children Staff	<p>Use alcohol-based hand sanitiser where hand washing facilities are not available</p> <p>Establish a classroom routine for hand washing: where, when and how long.</p> <p>Routines in place for hand washing as part of daily school routine.</p> <p>Encourage children to continue to practise good hand hygiene throughout the day.</p> <p>Only use cleaning products supplied by the school.</p>			



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Outside visitors bring virus into contact with staff and children	Hand washing and or hand sanitiser to be made available during any meeting. Risk assessments to be shared with and received from HIAS visitors.	Staff Parents Children		Anyone leading the meeting		



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Poor hygiene during lunchtimes enables the virus to spread.	<p>Hand cleaning facilities or hand sanitiser should be made available before entering any room where people eat and should be used again by all persons when leaving the area.</p> <p>Payments should be taken by contactless methods wherever possible.</p> <p>Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced. Water bottles to be brought from home and filled when necessary, no sharing.</p> <p>Hall to be used for all dinners.</p> <p>MDSA to be allocated to key areas and year teams.</p> <p>Tables to be cleaned by MDSA staff between sittings.</p> <p>Children encouraged to practice good hygiene when eating: wash hands before and no sharing of food.</p>	<p>Staff</p> <p>Children</p>	<p>Lunchtimes to continue to be: All year 3 and 4 in the Hall from 12.00 and Year 5 and 6 to be called by kitchen staff when there is space for them to eat. Year 3 and 4 children will leave and go out to the playground. Year 5 and 6 sandwiches will arrive after the school dinners have been seated.</p> <p>Wet lunchtimes follow the same pattern but children return to class after eating in the Hall.</p>	SA MDSAs		



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<p>Suspected cases of Covid 19 occur.</p>	<p>Any child or adult showing symptoms in school must take a Covid-19 test.</p> <p>Children must be tested as soon as possible and results reported to school immediately.</p> <p>Test results given to school as soon as possible.</p> <p>UKHSA to be contacted if 5 children or staff or more who are likely to have mixed closely test positive for Covid 19 within a 10 day period.</p> <p>School to keep parents, carers and staff well informed of current status.</p> <p>People who live in the same household as someone with COVID-19 are at the highest risk of becoming infected because they are most likely to have prolonged close contact. People who stayed overnight in the household of someone with COVID-19 <u>while they were infectious</u> are also at high risk.</p> <p>If you live with, or have stayed overnight in the household of, someone who has COVID-19, you are advised to:</p> <ul style="list-style-type: none"> • minimise contact with the person who has COVID-19 • work from home if you are able to do so 	<p>Staff Children</p>	<p>Tell people you've been in close contact with that you have symptoms</p> <p>You may want to tell people you've been in close contact with in the past 48 hours that you might have COVID-19.</p> <p><u>What does close contact mean?</u></p> <p><i>Direct contact: face to face contact within 1m for over 1 minute.</i></p> <p><i>Proximity contact: less than 2m distance for 15 minutes or more.</i></p> <p><i>Travel contact: close contact in a vehicle e.g shared car journey.</i></p> <p>You may be able to end your self-isolation period before the end of the 10 full days. You can take an LFD test from 5 days after the day your symptoms started (or the day your test was taken if you did not have symptoms), and another LFD test on the following day. The second LFD test should be taken at least 24 hours later. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result.</p>			
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<ul style="list-style-type: none"> • avoid contact with anyone you know who is at <u>higher risk of becoming severely unwell</u> if they are infected with COVID-19, especially those with a <u>severely weakened immune system</u> • limit close contact with other people outside your household, especially in crowded, enclosed or poorly ventilated spaces • wear a well-fitting <u>face covering</u> made with multiple layers or a surgical face mask in crowded, enclosed or poorly ventilated spaces and where you are in close contact with other people • pay close attention to the <u>main symptoms of COVID-19</u>. If you develop any of these symptoms, <u>order a PCR test</u>. You are advised to stay at home and avoid contact with other people while you are waiting for your test result <p>Follow this advice for 10 days after the day the person you live or stayed with symptoms started (or the day their test was taken if they did not have symptoms).</p> <p>Children and young people who usually attend an education or childcare setting and who live with someone who has COVID-19 should continue to attend the setting as normal.</p> <p>If you are a contact of someone with COVID-19 but do not live with them or did not stay in their household overnight, you are at lower risk of</p>		<p><u>Report your LFD test results</u> after taking each test</p> <p>You should not take an LFD test before the sixth day of your isolation period, and you should only end your self-isolation after you have had 2 consecutive negative LFD tests which should be taken at least 24 hours apart. You should stop testing after you have had 2 consecutive negative test results.</p> <p>This guidance also applies to children and young people who usually attend an education or childcare setting.</p> <p>Self-isolate immediately if:</p> <ul style="list-style-type: none"> • you have any <u>symptoms of COVID-19</u> (a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste) • you've tested positive for COVID-19 – this means you have the virus <p>The self-isolation advice for people with coronavirus (COVID-19) has changed. It is now possible to end self-isolation after 7 days, following 2 negative LFD tests</p>			
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	becoming infected. Carefully follow the guidance on Coronavirus: how to stay safe and help prevent the spread .		<p>taken 24 hours apart. The first LFD test should not be taken before the sixth day.</p> <p>If you have COVID-19 symptoms you should stay at home and self-isolate immediately.</p>			



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<p>People are unaware of how and when to isolate.</p>	<p>If you have COVID-19 you can infect other people from 2 days before your symptoms start, and for up to 10 days after. You can pass on the infection to others, even if you have mild symptoms or no symptoms at all. If you have COVID-19 you should stay at home and avoid contact with other people.</p> <p>You should:</p> <ul style="list-style-type: none"> • not attend work. If you are unable to work from home, you should talk to your employer about options available to you. You may be eligible for Statutory Sick Pay • ask friends, family, neighbours or volunteers to get food and other essentials for you • not invite social visitors into your home, including friends and family • postpone all non-essential services and repairs that require a home visit • cancel routine medical and dental appointments. If you are concerned about your health or you have been asked to attend an appointment in person during this time, discuss this with your medical contact and let them know about your symptoms or your test result • if you can, let people who you have been in close contact with know about your positive 	<p>Staff children parents</p>				
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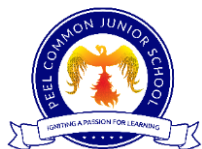


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	<p>test result so that they can follow this guidance</p> <p>Many people will no longer be infectious to others after 5 days. You may choose to take an LFD test from 5 days after your symptoms started (or the day your test was taken if you did not have symptoms) followed by another LFD test the next day. If both these test results are negative, and you do not have a high temperature, the risk that you are still infectious is much lower and you can safely return to your normal routine.</p>					



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Insufficient cleaning allows the spread of viruses including covid and norovirus.	<p>A cleaning schedule will be implemented throughout the site, ensuring that contact points, e.g. work surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected at least twice per day.</p> <p>Cleaning protocol is as follows: Hard surfaces to be cleaned prior to disinfecting. A combined detergent disinfectant solution or chlorine-based cleaner is to be used. Extra attention is to be given to frequently touched areas and surfaces, e.g. doors, toilets, door handles, phones, light switches and door fobs, etc. Hand towels and hand wash are to be daily checked and replenished. Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, etc. Only cleaning products supplied by the school are to be used. Bin liners should be used in all bins.</p>	Staff Children	<p>Fogging machine used once a week (Wed) but may be extended if required due to risk assessments and outbreaks.</p> <p>HT and Site manager to meet regularly to identify hot spots and issues to be discussed and reviewed.</p>	Caretaker Cleaning team HT		
Lack of awareness	Posters will be displayed in the welfare areas and in suitable places around site.	Staff Children	<p>Posters provided by Public Health England to promote good hygiene for all individuals in school.</p> <p>Establish hand washing as a routine in classrooms; as individuals enter, before break times, after using toilet, on entry to classrooms in afternoons, before eating lunch, etc.</p>			



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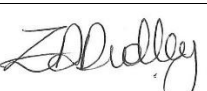
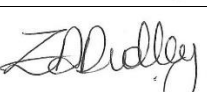

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Safeguarding risks occur due to lack of DSL.	There is a DSL in school at all times. Should a DSL need to self isolate there will always be 2 other DSLs on site. In the extreme case that there is no DSL on site, a phone call or visit is to be made to Lesley Spicer (Head of PCI) for advice/support.	Children Staff	All staff to have DSLs contact details so they can be contacted at all times.	DSL		
Tours of prospective parents enable virus to be brought into school.	Hand sanitiser to be used before entering the building. Tours to visit shared areas without going into classrooms. Groups to be limited to a maximum of 12 visitors at anyone time.	Children Staff Parents	Ensure that all adults on the tour are aware of the risk assessment.	HT		
Children and staff become stressed or anxious due to the pandemic.	All staff are made aware of the well-being lead so that she can be accessed to signpost support or provide support as necessary. Staff are aware that they can also seek support from the well-being lead/SENCO and HT should they require it. Workload and work life balance is considered when termly calendar of events is being put together. Further support for well-being is considered.	Children Staff Staff		HT HT SLT Govs		

Risk assessors	Signature	
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Zoë Dudley		7 th September 2020
Responsible Manager Zoë Dudley		7 th September 2020

Date Reviewed	Signature	Role
2/11/20		Headteacher/Responsible manager
2/12/20		Headteacher/Responsible manager
26/2/21		Headteacher/Responsible manager
1/4/21		Headteacher/Responsible manager
10/8/21		Headteacher/Responsible manager
13/12/21		Headteacher/Responsible manager
28/2/22		Headteacher/Responsible manager



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